

11 September 1964

MEMORANDUM FOR: OEL Staff, [REDACTED]  
SUBJECT : Situation Room

25X1A

I concur that the Situation Room would be an excellent place in which to display program status. As a matter of fact, Mr. Miller and some others of us have discussed the possibility some time ago and everyone was in general agreement. You will recognize of course the security aspects of such a display. I think there will be a requirement for limited access on a need to know basis. If you can devise a satisfactory solution to this, I think we should go ahead. We had been thinking earlier of using a felt background type of status board with white letters that are attached and can be removed to show status. You may also recall that [REDACTED] is apparently setting up something very similar for Dr. Wheelon.

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cc: AD (routed to DAD/IO and C/ASD)

[REDACTED]  
DAD/S&D

RCS:ab

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17 September 1964

MEMORANDUM FOR: [REDACTED]

25X1A

SUBJECT : Situation Room

1. I have noted that the room located in OPD, referred to as the Situation Room, seems to find little use. Admittedly this is a rather quick observation, but it is also based on discussions that I had with [REDACTED] who maintains the room. I am not sure as to why the room was established, but I am told that it was employed extensively for briefings and related type matters prior to the departure of [REDACTED]

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2. The purpose of this memorandum is to suggest that all or a part of the Situation Room might be effectively employed for the display of program data. I have in mind such things as our station or activity deployment, the specific mission and mission equipment of these facilities, a posting of contract data, a display of budget information and related matters. Initially this might require only a small portion of the room. Eventually, however, this room would be ideally situated for all working elements of OEL to go and obtain information on program status and to conduct meetings and discussions related to OEL planning and programming.

3. I would appreciate any thoughts you have on this matter.

[REDACTED]

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